

Dear Applicant:

Enclosed is the application for the Certification Program in Formational Care and all the materials necessary for you to begin this process. There are two parts to the application process:

1. The written application and a written Christian faith narrative
2. The letters of recommendation

The application procedure page will guide you through the process. There are instructions for you to follow in writing your Christian faith narrative. In addition, there are instructions to give to the individuals who will write your recommendations.

It is important for you to be aware of all the standards and requirements necessary for the Certificate Program in Formational Care. You will find the *Standards, Requirements, and Cost* information on the page following this letter.

We at Healing Care Ministries are excited about your decision to participate in this Certificate Program. We look forward, with great anticipation, to our shared journey.

If at any time, you need assistance during the application process or have a question or concern, please email Michelle McLaughlin at michelle@healingcare.org.

Sincerely,

Dr. Terry Wardle
Founder and President
Healing Care Ministries

Standards, Overview, Requirements, and Cost

Admissions Standards

- Educational background of a bachelor's degree is required.
In certain circumstances and at the discretion of the Certificate Board, a person may be accepted to the program without the Completion of a bachelor's degree.
- A verifiable association with a local Christian congregation
- Three letters of recommendation
- A detailed Christian faith narrative, in writing, as evidence of Christian maturity
- Attendance at the basic Formational Prayer Seminar

Program Overview and Completion Requirements

- Participant will receive mentoring from a Coordinating Advisor as well as from individuals who have extensive experience in Formational Prayer.
- Participant will attend the Formational Prayer Summer Intensive Training Seminar.
- Participant will serve as a Caregiver-In-Training at a Formational Prayer Seminar.
- Participant will assist or facilitate a group of peers using the Healing Care Group curriculum.
- Participants will attend a seminar related to the foundational understandings of Formational Prayer. All non Healing Care seminars must be pre-approved by the Coordinating Advisor.
- Participants must attend a conference of healing, prayer or spiritual direction, pre-approved by the Coordinating Advisor. All Healing Care conferences are approved.
- Participants will read seven books from the assigned reading list. (List can be found in the Advisee Manual)
- Participants will submit a reflection paper to Coordinating Advisor in response to participation in these experiences (please see Advisee Manual for reflection paper guidelines):
 - The Healing Care Group*
 - Summer Intensive*
 - Integrating or Essentials Seminar*
 - Additional Seminar*
- Exit Interview to reflect and celebrate

Program Time Frame

There is a three year limit to complete this program. *In special circumstances an extension may be granted when requested in writing to the Certificate Board. Additional cost may be incurred if a new advisor must be assigned.*

Costs

- Application Fee of \$450 is due at the time of application submissions. *If a person is not accepted to the program a complete refund will be issued.*
- Coordinating Advisor Fee of \$425 is paid directly to Coordinating Advisor to initiate certificate process. **The relationship begins when the fee is paid.**
- In addition to the application fee and advisor fee, you will be responsible for the cost of the events you will attend as part of the program.

APPLICATION PROCEDURE

You are beginning a process that will ultimately provide you with a Certificate in Formational Care. This is an important step toward your ministry to God's broken people. Be assured that we take this commitment to serve your personal and professional growth with the utmost seriousness.

To complete the process, you will need to provide the following to Healing Care Ministries:

- The application form, including the signed informed consent
- A written Christian faith narrative
- A professional recommendation
- A spiritual recommendation
- A family/friend recommendation
- *Applicant's picture (jpeg or hard copy) *optional but helps with administrative consistency
- A signed inform consent
- \$450 application fee

Explanations of these items are included in the enclosed material. If you have further questions regarding your unique situation, email your questions to michelle@healingcare.org.

Send all material to:

Healing Care Ministries
PO Box 96
Ashland, OH 44805

-or-

Email it to Michelle@healingcare.org

APPLICATION FOR CERTIFICATE PROGRAM

Name _____
Last First Middle Title

Mailing address _____

Email address _____

Home Telephone _____ Cell phone _____

For Clergy: Ordained Yes No

Church affiliation & Pastor _____

Church/Pastor email _____ Phone _____

Date attended Formational Prayer Seminar _____

Optional information: Date of birth _____ Race _____ Male Female

TO BE COMPLETED BY THE OFFICE ONLY:

NOTES:

Application received _____

Application fee paid _____

Family/friend recommendation _____

Professional recommendation _____

Spiritual recommendation _____

Written Christian faith narrative _____

Notification of acceptance _____

EDUCATIONAL BACKGROUND

In the order attended, list the seminaries, universities and graduate schools in which you have been enrolled:

School & Location _____

Dates attended _____ Course of Study _____

Degree _____ Date received _____

School & Location _____

Dates attended _____ Course of Study _____

Degree _____ Date Received _____

Please explain the relationship of your past education with your current desire to receive a Certificate in Formational Care. What experience have you had with healing prayer?

WORK EXPERIENCE

What business and occupational experience have you had?

Dates _____ Where? _____

Position _____ Responsibilities _____

Dates _____ Where? _____

Position _____ Responsibilities _____

Dates _____ Where? _____

Position _____ Responsibilities _____

CHRISTIAN FAITH NARRATIVE

Dear Applicant:

Please prepare a written Christian faith narrative that is 3 to 5 pages in length. The purpose of this exercise is to help us get acquainted with you. Use the following for your Christian faith narrative:

Write about your Christian faith journey. With what churches/denominations have you been connected with throughout your journey? What is the church and denomination of your present membership? Are you ordained or licensed and when? To what special form of Christian service do you at present wish to devote your life? What encouragement have you received from family or significant friends regarding your desire to perform formational prayer caregiving? How do others perceive your abilities and qualities for this ministry? Describe your strengths and weaknesses as they may affect this ministry.

When you have completed your composition, please return it to us in one of the following ways:

Mail it to:
Healing Care Ministries
PO Box 96
Ashland, OH 44805

-or-

Email it to: michelle@healingcare.org

Informed Consent

Office Copy

- I have read and understand each document in this manual.

- I have specifically read the ethical considerations and understand them and have asked any questions if necessary.

- I accept the requirements and guidelines outlined in this manual.

- I understand that the Certificate in Formational Care program exists for the purpose of focused training in Formational Prayer.

- I understand that the certificate designates only the completion of training in Formational Prayer, not competency.

Advisee Signature: _____

Signed and witnessed on this date: _____

Informed Consent

Advisee's Copy

- I have read and understand each document in this manual.

- I have specifically read the ethical considerations and understand them and have asked any questions if necessary.

- I accept the requirements and guidelines outlined in this manual.

- I understand that the Certificate in Formational Care program exists for the purpose of focused training in Formational Prayer.

- I understand that the certificate designates only the completion of training in Formational Prayer, not competency.

Advisee Signature: _____

Signed and witnessed on this date: _____